



Ottawa Region MISA Professional Network Centre

ANNUAL SYMPOSIUM 2012 **Learning Together: Collaborative Enquiry for Student Success**

Location: TBD, Kingston, Ontario
Date: TBD

Teacher Collaboration Poster Presentation

Process

1. Part of the successful completion of your Teacher Collaboration Project will be a poster presentation at the ANNUAL SYMPOSIUM 2012 – LEARNING TOGETHER: COLLABORATIVE ENQUIRY FOR STUDENT SUCCESS. This form will provide you with guidelines on that presentation.
2. Registration Forms will be sent out in April 2012.

Guidelines

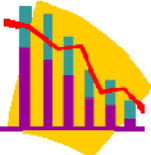

1. Your poster should emphasize the key findings in these two areas:
 - how Evidence Informed Decision Making (EIDM) impacted student achievement, and
 - how teacher collaboration supported the project.
2. The poster should include:
 - the research question,
 - process and findings,
 - student artifacts, data collected, and any products, and
 - a one-page handout for participants (approx 100 attendees).
3. Participants will supply all materials, display boards, and arrive with materials pre-printed.
4. **Assigned tables will be provided to display your poster and associated materials. Your presentation should be set-up prior to 6:30 p.m.**
5. The poster presentation is scheduled for 8:00 p.m. immediately following dinner and the keynote speaker. The presence of a team member at your poster station during the carousel session will facilitate further questions and discussion on your project.
6. Wi-Fi is available in the presentation room. Access to power outlets is limited.

- The posters will be available for viewing throughout the Symposium. Hotel staff will begin disassembling this room immediately following our last session. Please remember to remove your presentation materials prior to your departure.

Design and Layout Tips

- A standard 36 x 48 standard tri-fold display board is recommended. Note there is no wall space behind the display area on which to tape items.
- Indicate the name of your presentation, author(s), and board using a banner format at the top of the display board.
- Facilitate viewing of your poster by numbering the panels, using arrows as guides, or other visual cues to lead attendees through your presentation.
- Text should be readable from 5 feet away.
- Organize your presentation into sections including:
 - the research question in a concise format,
 - the author(s) and board/schools,
 - a brief introduction of the project,
 - describe the method or approach to the task,
 - the results, and
 - the conclusion along with references and further reading.
- Use graphs rather than tables to present numerical data. Visuals should be simple and bold.

Following is a sample template:

Poster Template TITLE Name(s), School, Board		
Introduction Including research question	Results 	Conclusions
Approach to the Task		References / Further Reading / Products

ANNUAL SYMPOSIUM 2011
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