



Team Information for 2014 Symposium

MISA PNC TEACHER COLLABORATIVE INQUIRY PROJECT SYMPOSIUM May 21, 22

To help in your planning, please read the following carefully:

1. AGENDA OUTLINE – the final agenda will be sent to teams early in May.

Wednesday, May 21 Evening –5:00 – 9:00 pm

Celebration and Introduction to the Inquiries

Registration and Dinner followed by Team Introductions of their Inquiries. The presentation will be followed by a Networking session.

Teams will present a 2-3 minute summary of their inquiry – see notes below

- **INQUIRY HIGHLIGHTS PRESENTATION** – On Wednesday evening, teams will have the opportunity to present a 3 minute maximum introduction to their inquiry. Each team will create 2-3 slides to accompany their presentation. The time allotment for each presentation will NOT be extended.

Teams will use the **attached** framework to create their slides AND submit slides by May 9 to their MISA Lead or directly to dona@ontarioeast.net. The slides from all teams will be developed into one slideshow and will be the format for the Wednesday night presentation.

- One person from each team presents.

- A summary of the slides will be used by participants to identify inquiries for follow-up during the showcase Thursday morning.

Thursday, May 22 – Sharing the Work and Learning from Others

This full day starts with breakfast at 7:30 am and time to set up the displays for the showcase.

From 9:00 until 10:45 am, teams will present their information at the Inquiry Showcase.

The remainder of the day will include the Coach's reflections on the inquiries as well as time for teams to talk with each other about what they did, what they learned and how they will be putting that information into action. The day closes at 3:00 pm.

2. ATTACHED are the *Guidelines for the Inquiry Showcase Displays* and the *Framework for the Slideshow*.

3. ACCOMMODATIONS must be made directly with the Ambassador Hotel.

ONLINE: www.ambassadorhotel.com, and enter "MISA May 2014" in the Company/Group/Promo Code field or BY PHONE: 1-800-267-7880, and reserve under the "MISA Collaborative Inquiry" room block. **The deadline for guaranteed reservations is May 9, 2014.** The rate for a standard room is **\$110** plus taxes. The cost of accommodations for your participants will come from the project monies already allocated to your Board. However, the MISA project will only reimburse the Symposium rate. **Any room upgrade will be at the individual's expense.** Parking is free on-site.

4. EXPENSES for the Symposium are included in your Project funding. Check with your Board MISA Lead for details or if you have questions.

We look forward to seeing you May 21, 22 in Kingston. Please see your MISA Lead for registration details as well.